



Town of View Royal - Building Services
45 View Royal Avenue, Victoria, BC. V9B 1A6
Ph. 250.708.2256
buildingpermits@viewroyal.ca

REQUIRED SITE VISTS P3 NEW CONSTRUCTION

Site Visit Requests: must be made at least 48 hours in advance and must include: Permit number, address, stage the project is at, contact name and number.

Booking Contact: buildingpermits@viewroyal.ca or call Building Services at **250-708-2256**
***Approved Plans must be on site, or no Inspections will be conducted.**

REQUIRED SITE VISITS:		Required documentation to be available on site.	
Footing & Foundation Forms		All Registered Professionals field reports	
Pre-Backfill Onsite Services		All Registered Professionals field reports	
Damp proofing		All Registered Professionals field reports	
Foundation Insulation		All Registered Professionals field reports	
Framing		All Registered Professionals field reports	
Fire Stopping/ Blocking/ Separations		All Registered Professionals field reports	
Insulation & Vapour Barrier		All Registered Professionals field reports	
Pre-Occupancy / Final			
Occupancy			
Required Documentation:		Yes	N/A
As Built Plans with minor changes noted			
Field Reports for all stages listed above.			
Schedule CB's			
Plumbing, Fire Suppression, Gas & Electrical Permit Numbers			
Occupancy Inspection		all outstanding deficiencies from final inspection resolved and project is complete to final finish.	